

Down-To-Earth (Vic) Cooperative Society Limited

# (Draft) Board Minutes

**Date** 01/02/2024  
**Venue** Zoom Room  
**Scheduled Start:** 7:30 PM  
**Audio:** <http://dte.coop/audiominute>  
**Register on line:** <https://dte.coop/register>  
**Zoom Connect:** <https://dte.coop/zoom>  
**Phone Connect:** (02) 8015 2088 Meeting ID Number 2362803699  
**Submit PDF version to:** secretary@dte.coop

#	Item	Raised by:				
1	<b><u>Acknowledge and pay respect to the traditional owners and ongoing custodians of the land</u></b>					
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.					
2	<b><u>Meeting Started</u></b>	<i>Procedural</i>				
	19:45PM					
3	<b><u>Meeting coordinators</u></b>	<i>Procedural</i>				
	<b>Chairperson:</b> Mark Rasmussen / Andrew Mclean <b>Minute Keeper:</b> Robin Macpherson <b>Zoom Host/s:</b> <b>Attendance monitor:</b>					
4	<b><u>Attendance</u></b> <b>Board Meeting attendance register</b> <a href="https://dte.coop/online/brd-attendance">https://dte.coop/online/brd-attendance</a>	<i>Chaired by</i> Mark Rasmussen				
	<table border="1"> <tr> <td> <b>Directors</b>                      Andrew Mclean - Y                      Brian Denham - Y                      Charlie Dalton-Twist                      Lance Nash - Y                      Robin Macpherson - Y                      Susan Helson - Y   <b>Leave of absence Requested</b>                      Sharde Reed                 </td> <td>                     Andrew Forbes                      Andrew Hosie                      Andrew Mclean                      Brett Dalton                      Brian Denham                      Charlie Dalton-Twist                      Chris Selwood                      David Cameron                      David Cruise                      David Wolfe                 </td> <td>                     Glenn Raby                      Ian HalesJames Davidson                      Janni Vann Der Laan                      Jason Thomas                      Jessica Townsend                      Kevin Taylor                      Kim Chadwick                      Lance Nash                      Lauren Begg                 </td> <td>                     Malcolm Matthews                      Mark Rasmussen                      Marte Kinder                      Martin Schwarz                      Nathan Barry                      Ray Higgins                      Rick Gill                      Robin Macpherson                      Simone Monet                      Susan Helson                 </td> </tr> </table> <p>● V= Can Vote</p>	<b>Directors</b> Andrew Mclean - Y Brian Denham - Y Charlie Dalton-Twist Lance Nash - Y Robin Macpherson - Y Susan Helson - Y  <b>Leave of absence Requested</b> Sharde Reed	Andrew Forbes Andrew Hosie Andrew Mclean Brett Dalton Brian Denham Charlie Dalton-Twist Chris Selwood David Cameron David Cruise David Wolfe	Glenn Raby Ian HalesJames Davidson Janni Vann Der Laan Jason Thomas Jessica Townsend Kevin Taylor Kim Chadwick Lance Nash Lauren Begg	Malcolm Matthews Mark Rasmussen Marte Kinder Martin Schwarz Nathan Barry Ray Higgins Rick Gill Robin Macpherson Simone Monet Susan Helson	
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<b>5</b>	<b>Director Inactivity Credits at start of meeting</b>																																																																																																																																		
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	<p><b>Incoming</b></p> <p>20240105 Fwd: 12 hour presence tent village volunteer forms 2023.pdf  20240105 Fwd: 24 hour volunteer forms from Presence Tent Village 2023.pdf</p>		<p><i>Mvd: MM</i>  <i>Sec: LN</i>  <i>PBC</i></p>																																																																																																																																

20240105 [Mailchimp] Re: New ticket from Mailchimp Assistant - secretary@dte.coop (12007309) - B.pdf  
20240105 Your inactive Mailchimp account is closing.pdf  
20240105 [Mailchimp] Re: New ticket from Mailchimp Assistant - secretary@dte.coop (12007309).pdf  
20240105 [Request received] Your Mailchimp Support request.pdf  
20240105 Fwd: 24 hour volunteer forms from Presence Tent Village 2023 - B.pdf  
20240105 Activity forms.pdf  
20240105 Activity forms.pdf  
20240106 Re: Activity forms (B).pdf  
20240106 Re: Activity forms.pdf  
20240106 Your message to CC awaits moderator approval.pdf  
20240106 Re: Ice Sales in 2024.pdf  
20240106 Fwd: DTE WHS.pdf  
20240109 Telstra Appointment - Booking Details.pdf  
20240109 Welcome to UniFi 7.pdf  
20240109 Telstra - Change in Ownership (CAI).pdf  
20240110 RE: RE: Notification of changes to Down To Earth's officers.pdf  
20240110 Darrylle Ice sales form.pdf  
20240110 Re: [DTE Inactive Members] Call for resolutions - DTE SGM Tuesday 20th February 2024.pdf  
20240110 What's New at Ubiquiti: UniFi OS 3.2, Site Manager Improvements, and Network 8.0.24.pdf  
20240114 [DTE Active Members] Supporting Document for the Bio... - Robin Macpherson.pdf  
20240116 Re: Facilitator forms.pdf  
20240116 Fwd: [Directors] Workshops.pdf  
20240116 Fwd: [Directors] Fwd: VNI West - January 2024: Upcoming community engagement.pdf  
20240116 RE: Copyright enquiry.pdf  
20240116 February SGM Notice.pdf  
20240117 Telstra Appointment - Reminder.pdf  
20240119 Domain: dte.coop Renew Now.pdf  
20240121 ConFest Ambulance report.pdf  
20240121 Invitation to Clean Energy Regulator Webinar and Reminder to Create Your Account.pdf  
20240125 Veg Out village Card.pdf  
20240125 Re: Facilitator forms.pdf  
20240125 Ticketing queries and Refunds.pdf  
20240125 Keeping documents, records, privacy and requests for access to information..pdf  
20240125 Re: Kate Shapiro.pdf  
20240126 March SGM Call for Motions.pdf  
20240127 Market budget.pdf  
20240129 Re: Dext app:funding.pdf  
20240129 Change of Date to Invitation to Clean Energy Regulator Webinar.pdf  
20240129 February Co-op Governance Workshops - In Person and Online.pdf  
20240130 DTE Acknowledgement of my Feedback.pdf  
20240126 Down to Earth Vic Co-Operative Society Ltd, your Term Deposit has 14 days left.pdf  
20240130 Re: Availability of machinery for slashing.pdf  
20240130 Re: [Directors] Market budget.pdf

The following have arrived without enough time for the directors to digest and while noted this meeting as received, a response would be forthcoming at the next board meeting

20240131 Re Motion by Circular about Marte Kinder.pdf  
20240131 Re Complaint about Shardae Reid.pdf  
20240131 RE Complaint about Malcolm Matthews.pdf  
20240201 Ryan Exton Membership Form.pdf

	<p>20240201 New Members + Refund.pdf 20240201 Important update from Bank Australia.pdf</p> <p><b>Outgoing</b> 20240104 Re: 24 Volunteer refunds.pdf 20240106 Re: Activity forms B.pdf 20240106 Re: Activity forms.pdf 20240106 Re: Ice Sales in 2024.pdf 20240110 Fwd: RE: Notification of changes to Down To Earth's officers.pdf 20240111 Re: Errors on website.pdf 20240111 Fwd: Re: [DTE Inactive Members] Call for resolutions - DTE SGM Tuesday 20th February 2024.pdf 20240111 Re: [DTE Inactive Members] Call for resolutions - DTE SGM Tuesday 20th February 2024.pdf 20240116 Re: Errors on website.pdf 20240116 Re: Facilitator forms.pdf 20240117 Re: Copyright enquiry.pdf 20240117 Request for Down To Earth Extract from register of cooperatives.pdf 20240121 Notice of DTE SGM Tuesday 20th February 2024.pdf 20240121 Notice of DTE SGM Tuesday 20th February 2024.pdf 20240124 DTE Finance Meetings for 2024.pdf 20240124 Peter Tippet - Re Data.dte.org.au B.pdf 20240124 Kate Shapiro - meet with board.pdf 20240124 Marte Kinder -12 Month Behaviour.pdf 20240124 DTE - Peter Tippet - 3 Month Behaviour.pdf</p> <p>Matters arising from Correspondence</p>													
<b>10</b>	<b>Membership and Activity forms - <a href="#">Link</a></b>													
	<p>That the following membership applications be approved</p> <table border="1"> <thead> <tr> <th>Folio #</th> <th>Surname</th> <th>Firstname</th> </tr> </thead> <tbody> <tr> <td>1955</td> <td>Howard</td> <td>Bob</td> </tr> <tr> <td>1956</td> <td>Allen</td> <td>Bott</td> </tr> <tr> <td>1957</td> <td>Exton</td> <td>Ryan</td> </tr> </tbody> </table> <p>Files have been emailed to Lance and Secretary to forward to the board</p>	Folio #	Surname	Firstname	1955	Howard	Bob	1956	Allen	Bott	1957	Exton	Ryan	<p><i>Mvd: LN Sec: SH PBC</i></p>
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<b>10.01</b>	<b>Membership Monies refunded - Alex Fisher</b>													
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<b>11</b>	<b>Budgets - <a href="#">Funding Applications</a></b>													
	None													
<b>12</b>	<b>Payments</b>													

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	<b>FUNDING APPLICATIONS FORM</b> - <a href="https://dte.coop/budgets">https://dte.coop/budgets</a> <b>MEMBERSHIP APPLICATION FORM</b> - <a href="https://dte.coop/membership">https://dte.coop/membership</a> <b>ACTIVITY FORM</b> - <a href="https://dte.coop/activity-form">https://dte.coop/activity-form</a>																																																																				
<b>12.1</b>	<b>Motions By Circular - <a href="#">List</a></b>																																																																				
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	<b>Description</b> Tashi Sherpa has requested a card to manage the budget for the Chess Village	<b>Motion</b> The board requests BLN to transfer an available existing Bendigo Bank account to Tashi Sherpa	<i>Mvd: RM  Sec: LN  PBM</i>												
<b>13.3</b>	<b>That DTE formally adopt and promote our Sexual Abuse Policy</b>														
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<b>13.4</b>	<b>Safe Meeting Practice</b>														
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<b>14</b>	<b><u>Carried Resolutions</u></b>		<i>Procedural</i>												
	1. That the following membership applications be approved <table border="1" style="margin-left: 20px; margin-top: 10px;"> <thead> <tr> <th>Folio #</th> <th>Surname</th> <th>Firstname</th> </tr> </thead> <tbody> <tr> <td>1955</td> <td>Howard</td> <td>Bob</td> </tr> <tr> <td>1956</td> <td>Allen</td> <td>Bott</td> </tr> <tr> <td>1957</td> <td>Exton</td> <td>Ryan</td> </tr> </tbody> </table> 2. The board requests BLN to transfer an available existing Bendigo Bank account to Kim Chadwick 3. The board requests BLN to transfer an available existing Bendigo Bank account to Tashi Sherpa 4. That DTE formally adopt and promote our Sexual Abuse Policy.		Folio #	Surname	Firstname	1955	Howard	Bob	1956	Allen	Bott	1957	Exton	Ryan	
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<b>14</b>	<b><u>Next Meeting Date &amp; Time Confirmation (or expectation)</u></b>		<i>Procedural</i>												
	07/03/2024 at 7:30PM - Draft														
<b>15</b>	<b><u>Meeting Ended</u></b>		<i>Procedural</i>												
	20:58??														